Chief Executive Officer

Person Specification

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| **Requirements** | **Essential** | **Desirable** |
| **Education & training** | * Degree or equivalent qualification | * Leadership and management qualification |
| **Relevant skills & experience.** | **Experience**   * Significant management experience   Able to demonstrate a successful track record in:   * Effective strategic engagement and partnership working * Awareness of needs of diverse communities * Strategic and operational planning * Recruiting, managing, developing and motivating a staff and sessional work team * Successful funding/income generation from a diverse range of funding streams * Setting and managing budgets and working towards financial targets * Ability to work across sectors * Robust approach to governance, controls and identificaton/implementation of new processes. | * Experience of work with or in the charitable sector * Experience of change management |
| **Skills** | * Able to produce high quality strategic plans and reports * Excellent communication skills with a wide range of people and organisations. * Able to interpret complex information * Confident use of IT Microsoft packages, and data collections and recording systems e.g. EVIDE * Excellent listening, facilitating and liaison skills * Experience working with a range of stakeholders and * Experience of monitoring, evaluation, reporting and performance management * Excellent interpersonal skills with ability to relate effectively to wide range of stakeholders. |  |
| **Knowledge** | * Understanding of Eating Distress and Disorders and mental health issues | * Knowledge of mental health transformation plan * Knowledge of fundraising landscape including contacts and networks in fundraising. |
| **Personal attributes, abilities and values** | * Strong identification, empathy and commitment to values and aims of Eating Distress North East. * An inspirational and empathetic leader. * Resilient, self-motivated and professional. * Strategic thinker. * Personable, approachable, firm but fair. Flexible, dynamic attitude to leadership. Resourceful positive, friendly, confident, positive manner, ability to maintain good humour under pressure. * Natural relationship builder. * Works successfully under pressure. * Knowledge of charity commission and companies house requirements. * Experience working with a Board of trustees in community based setting. * A commitment to equal opportunities and inclusivity. |  |